

**Children's Village Academy  
Board of Directors Meeting  
November 18, 2021  
Conference Room – Adkin Street**

Board Members Present: Chairman Roy Lanier, Vice Chair Peggy Carr, James Harper, Annette Lewis, and Wilma Troublefield

Staff Present: Jessica Jones, Principal, Gloria Carr-Battle, and Melba Lovick, Finance Officer

Chairman Lanier called the meeting to order at 6:03 p.m. and established a quorum was present. Peggy Carr made a motion to approve the minutes from the October 21, 2021 meeting with the necessary adjustments. Annette Lewis seconded the motion. With all others in favor, the motion passed.

First order of business was the approval of tonight's agenda. After review, Wilma Troublefield made a motion to approve the agenda as presented. Chairman Lanier seconded the motion. With all others in favor, the motion passed.

Melba Lovick then presented the October 30, 2021 budget update. She informed the Board that the projected year-end budget is \$9,647. After brief discussion, James Harper made a motion to approve the budget with necessary adjustments. Peggy Carr seconded the motion. With all others in favor, the motion passed.

Principal Jones then gave the enrollment/recruitment update. Enrollment is currently at 154. We have hired a new teacher to assist with grades K-2 and students seem to be making good progress.

Principal Jones informed the Board of the schools COVID update. Wants CVA to become a COVID test site for students, parents, and the local community. First drive through vaccine clinic will be held on Saturday, 12/4/21 from noon – 6:00 pm. She also recommended that students, staffs, and visitors continue to wear facemasks both indoors and outdoors. After brief discussion, Peggy Carr made a motion to approve the mask mandate as presented. Seconded by Annette Lewis. With all others in favor, the motion passed.

Principal Jones then gave an update on the recent site visit from DPI. Overall the consultant seemed pleased by what she saw. We will get a more detailed report from her in a few days. She did recommend that we update our Board governance.

Next was discussion regarding the MOU between CVA and the Foster Grandparent Program for the school to pay for foster grandparent lunch. Melba Lovick informed the Board that she had spoken with our accounting firm and determined how the school could pay for the meals. After a brief discussion, Peggy Carr made a motion that the school not pay for the meals until we see if we have more grant funding to come through. James Harper seconded the motion. With all others in favor, the motion passed.

Information to purchase a new school bus would be emailed to the Board so that a decision could be made prior to January 1. There being no further business, the meeting adjourned at 7:15 pm. The next meeting has been scheduled for December 16, 2021 at 6:00 pm.

Respectfully Submitted,

Shakeithia Hill,  
Recorder